KETCHIKAN GATEWAY BOROUGH
2014 NOMINATING PETITION
Assembly Member 3-Year Term

Full Name _____

Residence Address _____

Mailing Address _____

E-Mail Address _____

Work Phone _____ **Home Phone** _____

Cell Phone _____ **Fax Number** _____

Name as you want it printed on the ballot: _____

Must include proper first and last name. May include any nickname or familiar form of a proper name. May not include any honorary or assumed title or prefix.

DECLARATION OF CANDIDACY

I declare myself a candidate for Borough Assembly Member for a three-year term. I request that my name be placed on the ballot for the October 7, 2014, Regular Borough Election.

I am a registered voter of the State of Alaska and qualified to vote in local elections as defined in the Ketchikan Gateway Borough Code of Ordinances, Title 5, Elections. I will have resided within the Ketchikan Gateway Borough for at least one (1) year preceding the October 7, 2014, Regular Election. I will serve in the office of Borough Assembly Member if elected.

_____
Signature of Candidate

Subscribed and sworn to before me this _____ day of _____, 2014.

_____
NOTARY PUBLIC FOR ALASKA

[seal]

My Commission Expires:_____

AT LEAST TEN (10) QUALIFIED VOTERS OF THE KETCHIKAN GATEWAY BOROUGH MUST SIGN THIS PETITION. FILING PERIOD BEGINS FRIDAY, AUGUST 1, 2014, AND ENDS AT 5:00 P.M., MONDAY, AUGUST 25, 2014.

NOMINATING PETITION FOR: _____

Signature	*Clearly* Print Your Name	Residence Address	Identifier
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ELECTION 2014

CANDIDATE INFORMATION SHEET

KETCHIKAN GATEWAY BOROUGH ASSEMBLY MEMBERS

GENERAL

Assembly members are elected at-large by the qualified voters of the Ketchikan Gateway Borough for three year terms. The Assembly consists of seven members. The presiding officer of the Assembly is the Borough Mayor who does not vote unless it is necessary to break a tie vote. At the first regular meeting in November an organizational meeting is held at which a vice mayor is selected from Assemblymembers by the Borough Mayor, subject to Assembly approval. Appointments of Assemblymembers to standing committees and other organizations are also made at that time.

Assembly members are required by Alaska Statutes to file an annual *Public Official Financial Disclosure Statement.*

The Assembly is the legislative body of the Borough and is responsible for the appointment of the Borough Manager, Borough Attorney, and Borough Clerk. All other employees of the Borough work for those individuals.

MEETINGS

Regular Meetings, Special Meetings, Work Sessions

The Assembly meets twice a month at regular meetings which are scheduled on the first and third Mondays of each month beginning at 5:30 p.m. Regular meetings follow a prescribed agenda and Roberts Rules of Order are followed. Special meetings may be called to deal with items of immediate concern and work sessions are also held when necessary.

Board of Equalization

The Assembly acts as the Board of Equalization for the purpose of hearing appeals from a determination of the assessor. Meetings for this purpose are generally held during the months of March, April and May of each year.

Board of Adjustment

The Assembly acts as the Board of Adjustment for the purpose of hearing appeals from decisions of the Planning Commission on request for conditional uses, variances and administrative decisions of borough employees made in the enforcement, administration or application of land use regulations. Meetings of the Board of Adjustment are called throughout the year on an as-needed basis.

Budget

During the months of May and June special meetings are held by the Assembly to deal with the preparation of the budget for the upcoming fiscal year (July 1 - June 30).

REIMBURSEMENT

Each Assembly member receives a salary of $150 per month. In addition, they also receive $75 for each meeting of the Assembly, howsoever designated, that they attend. Assemblymembers receive an allowance for meals when traveling on Borough business and the Borough pays for hotels and airfare.