KETCHIKAN GATEWAY BOROUGH
1900 FIRST AVENUE, SUITE 118
KETCHIKAN, ALASKA 99901

TRANSIENT OCCUPANCY TAX RETURN
CHAPTER 45.30 TRANSIENT OCCUPANCY TAX

QUARTER ENDING _____

		BOROUGH	CITY
1.	GROSS RENTALS		
2.	LESS NON-TAXABLE RENTALS		
3	TOTAL TAXABLE RENTALS	0.00	0.00
4	TAX CITY 7.00%		0.00
	TAX BOROUGH 4.00%	0.00	
5	PENALTY		
6	INTEREST 1%		
7	LESS ADVANCE PAYMENTS		
8	TOTAL AMOUNT REMITTED	0.00	0.00

INSTRUCTIONS

1	**GROSS RENTALS-**	The amount paid as monetary consideration for the use of a room in a Hotel/Motel or other place of accommodation including bed and breakfast facilities by a transient.
2	**LESS NON-TAXABLE RENTALS-**	Rentals not being subject to the room tax such as rentals on a monthly basis, rentals of single family dwelling or vacation cabins
3	**TOTAL TAXABLE RENTALS-**	Subtract Lines 2 from Line 1
4	**TAX CITY 7%** **TAX BOROUGH 4%**	Multiply 7% of Line 3 if business is located in the City Multiply 4% of Line 3 if business is located in the Borough
5	**PENALTY**	If delinquent within 7 working days, add 1% of line 4 If delinquent more than 7 working days, add 15% of line 4 plus 5% monthly until 25% has accrued.
6	**INTEREST**	If delinquent add 1% per month (12% per annum) of line 4
7	**LESS ADVANCE PAYMENTS**	Subtract any advance payments
8	**TOTAL AMOUNT REMITTED**	Add lines 4, 5, 6 and 7

I DECLARE, SUBJECT TO THE PENALTIES PRESCRIBED, THAT THIS RETURN HAS BEEN EXAMINED BY ME, AND TO THE BEST OF MY KNOWLEDGE AND BELIEF, IS A TRUE , CORRECT AND COMPLETE RETURN.

BY/TITLE _____ DATE _____

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