

**KETCHIKAN GATEWAY BOROUGH
Request for Proposals**

AIRPORT IMPROVEMENT PROJECT

THIS IS NOT AN OFFER

RELEASE DATE: July 15, 2011

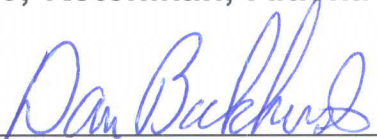
The Ketchikan Gateway Borough (Borough) is soliciting sealed proposals from qualified general contractors, firms, or companies to design and construct or remodel various components (known in this RFP as "TASKS") at the Ketchikan International Airport. The project name for purposes of this RFP is:

AIRPORT IMPROVEMENT PROJECT

To receive the Request for Proposals (RFP), please contact: 907-228-6637, Office of the Borough Manager, Ketchikan Gateway Borough, 1900 First Avenue, Suite 210, Ketchikan, Alaska 99901. Requests for the RFP documents may be faxed to 907-228-6684 or emailed to amyb@kgb.ak.us. The RFP documents will also be posted on the Borough's website, <http://www.kgb.ak.us/>. Even though the RFP documents are provided online, each firm must register with the Borough by sending an email to: Amy Briggs, Purchasing Officer amyb@kgb.ak.us. **Proposals from unregistered respondents will not be accepted.** The required email must include the firm name, address, telephone number, and fax number. No faxed or oral proposals will be allowed.

"Mandatory" Pre-Proposal Conference and Site Visit: To be considered responsive, respondents must attend (in person) a Pre-Proposal Conference and Site Visit at the **time and date set up between each respondent and Borough Staff. To set up an appointment, please contact Amy Briggs at the above mentioned email or telephone number.**

Proposal Submission Deadline: To be considered, a complete sealed proposal package in the format requested **must be received at the Office of the Borough Clerk, 1900 First Avenue, Suite 115, Ketchikan, Alaska 99901 by 3:00 PM local time, August 12, 2011**



Dan Bockhorst
Borough Manager

PROPOSAL CONTENT AND FORMAT

The Borough recognizes that respondents are likely to commit significant resources in preparation of their proposals. Further, it is in the Borough's best interest to have maximum competition among respondents to provide services in order that the Borough retains the best value respondent. As such, it is in the best interests of the Borough and each respondent to avoid any question whether the respondent's proposal is responsive to this RFP. Therefore, it is crucial that respondents thoroughly read this entire RFP and carefully follow all instructions. It is not uncommon for a proposal to be deemed non-responsive by the Borough because of what some might consider are inconsequential errors or omissions by a respondent. For example, proposals have been rejected by the Borough because they were not sealed or properly marked on the outside as specified in the RFP. Respondents should assume that the form and content requirements of this RFP will be rigorously applied by the Borough in determining the responsiveness of proposals. A checklist is included in this RFP to help respondents avoid errors and omissions.

Respondents should also allow adequate time for mailing or special delivery of proposals to the Borough Clerk. It is not uncommon for one or more respondents to be disqualified in submitting proposals to the Borough because the proposals were not received in a timely manner. For example, one of the four respondents for project manager services for the Aquatic Center project was disqualified because of a late proposal. USPS mail and special deliveries to Ketchikan may be delayed because of weather or other circumstances. Couriers should be given clear and accurate instructions in terms of the deadline and location for delivery of proposals.

Proposals must respond directly to the evaluation criteria for this project. Additional material (other than that requested below) is not required or desired. Clarity and brevity are encouraged. Limit submittals as follows:

Proposal Documentation	Use forms provided in RFP
Cover Letter	1 page suggested maximum
Response to Criteria	5 pages suggested maximum
Resumes	Provide resumes for key personnel, 1 page Suggested maximum each resume.
Price proposal	Per instructions; use the Price Proposal Forms Provided

The following sections address the specific content expected for each portion of the proposal.

COVER LETTER

In the cover letter, the respondent should:

- A. state its understanding of the services to be performed,
- B. explain why the respondent firm is the best qualified to provide those services,
- C. state why the respondent firm is most likely to help the Borough achieve the goals outlined in the Project Scope of Work portion of this request for proposals; and,
- D. Provide the name and contact information of the individual who is authorized to make representations and commitments on behalf of the respondent.

RESPONSE TO CRITERIA

The narrative response to the Selection Criteria should specifically and accurately address each criterion in the order listed in this proposal. Respondents are encouraged to limit the

response to 5 pages. Project and individual experience must be verifiable by listed references. It is the responsibility of the proposer to make certain that contact information is current.

REQUIRED SIGNATURES

NOTE: The price-proposal component forms must be signed and dated by a person who is authorized to bind the respondent.

In addition to the price-proposal component, the proposal itself must also be signed by a person who is authorized to bind the respondent. Specifically:

- A. A proposal by a corporation shall be executed in the corporate name by the president, vice-president, or other corporate officer. Evidence of authority to sign must also be provided. Such evidence may be in the form of a copy of the corporate bylaws, articles of incorporation, resolution of the board, corporate certificate, or other reliable evidence.
- B. A proposal by a partnership shall be executed in the partnership name and signed by a partner (whose title must appear under the signature), accompanied by evidence of authority to sign. Evidence of authority to sign may be in the form of a copy of the partnership agreement or other reliable evidence.
- C. A proposal by a limited liability company shall be executed in the name of the firm by a member and accompanied by evidence of authority to sign. Such evidence may be in the form of a copy of the corporate bylaws, articles of incorporation, resolution of the board, corporate certificate, or other reliable evidence.
- D. A proposal by an individual shall show the proposer's name and business address.

Failure to provide evidence of authority to sign on behalf of the respondent will not be grounds for rejection if the Borough is able to confirm the authority of the signer to bind the respondent.

RESUMES

Provide resumes for each managing member of the team (i.e., project manager for the prime contractor and each known or planned subcontractor) that will be assigned to this project. List name, title, intended role and responsibilities for the duration of the contract, educational background, and specific qualifications related to role and responsibilities, past relevant experience, number of years of relevant experience, supervisory responsibilities if relevant, list of projects individual was associated with during the last five years including type of project and project cost.

For each managing member of the team, provide at least two Owner or two Firm references for recent relevant projects.

PROPOSAL DOCUMENTATION FORMS

To be considered, respondents must complete, sign, and include the Proposal Documentation Forms provided in the RFP with submitted proposals.

SUBMITTALS

DEADLINE

All Proposals must be received by the Borough no later than the date outlined in this RFP.

SUBMITTALS

All proposal documents must be submitted in a sealed envelope or box clearly marked on the outside to identify it as a proposal for the project specifically named in this RFP, and must be delivered to the address outlined, and in the required format, on or before the deadline.

Each respondent must submit its complete proposal divided into 2 parts:

Part One: Proposal Exclusive of Price Proposal Component

Part One consists of the complete proposal exclusive of the price-proposal component. Part One must be signed and dated by a person who is authorized to bind the respondent. Failure to properly sign and date the proposal will be grounds for rejection.

For the convenience of the Borough, respondents are asked to include 3 paper copies and 1 copy in electronic format (MS Word or text-searchable PDF-document on a CD) of the Part One proposal. Because the printed and electronic copies are for the Borough's convenience, failure to provide the requested copies will not be grounds for rejection. However, if a respondent does not provide the copies, that respondent's proposal will receive a lower score for the criterion dealing with the form and content of the proposal.

Important note: The Part One Proposal and copies of Part One Proposal must exclude all price proposal information.

Part Two: Price Proposal Component

Submit 1 set of the Part Two price proposal component enclosed in a separate sealed envelope placed within the sealed envelope or box containing the Part One proposal.

The Part Two Price Proposal Component shall be submitted on the forms provided in this RFP for the specified project.

Each price-proposal component must be signed and dated by the person who prepares it. If that person is not authorized to bind the respondent, the price-proposal component must also be signed by a person who is authorized to bind the respondent.

Failure to properly sign and date the Part Two Price Proposal Component and to include it in a separate sealed envelope inside the sealed envelope or box containing the Part One proposal will be grounds for rejection.

The surety bond, if required, shall be included in the sealed envelope containing the price proposal component.

For the convenience of the Borough, respondents are asked to include 1 copy in electronic format (MS Word or text-searchable PDF-document on a CD) of the Part Two Price Proposal Component.

Important note: If a respondent provides the requested electronic copy of the Part Two Price Proposal Component, it must also be sealed with the Part Two Price Proposal Component. Failure to properly seal the copy of a Part Two Price Proposal Component will be grounds for rejection.

However, because the electronic copy is for the Borough's convenience, failure to provide the requested copy will not be grounds for rejection. If a respondent does not provide the copy, that respondent's proposal will receive a lower score for the criterion dealing with the form and content of the proposal.

The envelope containing the price proposal component (price proposal, electronic copy of the price proposal, and surety if required) must be clearly marked on the outside as the price proposal component.

Respondent's failure to submit its proposal prior to the deadline will cause the proposal to be disqualified. Late proposals or amendments will not be opened or accepted for evaluation. Proposals submitted by fax will not be accepted.

INQUIRY DEADLINE

Questions, objections, or protests relating to defects, errors, omissions regarding the project or this RFP should be submitted in writing no later than the date and time specified in this RFP. Substantive issues will be addressed in a written addendum to the RFP.

Address questions to:

**Borough Procurement Officer
Amy Briggs
Telephone: 907-228-6637
Fax: 907-228-6684
E-mail: amyb@kgb.ak.us**

DELIVERY INSTRUCTIONS

Proposals must be received by the Borough Clerk by the deadline specified in this RFP.

Be aware that Ketchikan is considered a remote location and, as such, mail and special deliveries by couriers to Ketchikan are commonly delayed beyond the advertised guaranteed arrival of carriers and couriers.

Proposals must be delivered to:

**Borough Clerk
Kacie Paxton
Ketchikan Gateway Borough
1900 First Avenue, Suite 115
Ketchikan, Alaska 99901**

INSURANCE AND LEGAL REQUIREMENTS FOR SELECTED CONTRACTOR

INSURANCE

Before execution of a contract, and during the entire period of the project, the contractor shall provide the types of insurance listed below. All policies shall have a mandatory 30-day cancellation clause. The Borough shall be named as additional insured on all insurance policies except professional liability policies. Insurance certificates will be required to be submitted for review by the Borough's Risk Manager before the Borough will issue a notice to proceed. Unless specifically marked "not applicable" or "n/a" below, the following insurances are required:

- _____ Workers' compensation as required by law and employer's liability coverage at a minimum of \$1,000,000. The Workers' compensation policy shall include a Waiver of Subrogation in favor of the Ketchikan Gateway Borough.
- _____ Commercial general liability insurance, not excluding explosion, contractual liability or product/completed operation liability insurance - \$1,000,000 per occurrence and \$2,000,000 aggregate.
- _____ Comprehensive automobile liability, bodily injury and property damage, including all owned, hired and non-owned, automobile - \$1,000,000 per each accident.
- _____ Professional liability insurance covering errors and omissions at \$1,000,000 per claim.
- _____ Builder's all risk (course of construction) in the amount of 100% of the total contract amount, including change orders, as well as materials in place and/or stored at the site, whether or not partial payment has been made by the Borough. Deductible to be no more than 10% of the total contract amount.

SURETY REQUIREMENTS

All projects \$25,000 and over are subject to surety requirements as outlined below. Unless specifically marked "not applicable" or "n/a" below, the following surety requirements apply:

- _____ **BID BOND:** Proposer shall submit with their bid or price proposal component, a bid bond accompanied by Power of Attorney, or cashier's check. Bids or price proposals between \$25,000 and \$100,000 require a surety of 10% of the total bid or price proposal. Bids or price proposals greater than \$100,000 require a surety of \$10,000 plus 5% of the bid or price over \$100,000 (e.g., a \$110,000 bid or price proposal requires a surety of \$10,500).
- _____ **PERFORMANCE BOND:** Performance Bonds are required on any and all contracts over \$100,000. All Performance Bonds will be in the amount of 100% of the contract.
- _____ **PAYMENT BOND:** Payment Bonds are required all construction contracts involving the use of subcontractors, where the total amount of the contract is \$100,000 or more. Payment Bonds shall be in the amount of 100% of the contract amount.
- _____ **BONDING INSURANCE:** The Proposer whose proposal is accepted shall execute the Contract and furnish the required bonding insurance within ten working days after

Notice of Award of the Contract is issued. The Contract shall be considered executed by the successful proposer when two copies of the Contract, signed by an authorized representative of the Contractor, the bond and required insurance are received by the Purchasing Officer. Failure or neglect of the Contractor to execute the Contract within the time specified may result in a forfeiture of the proposal Guarantee and award of the Contract to the next highest ranked proposer.

_____ **LABOR AND WAGE RATES:** Respondents must comply with all State of Alaska Department of Labor and Workforce Development Labor Laws and Wage Rates as specified in AS 36.05.010 and AS 36.10 as applicable.

_____ **LICENSES AND REGISTRATION:** Before execution of a contract, the successful bidder or proposer must have a current State of Alaska business license and general contractors license; must have a current sales tax registration on file with the Borough, and must be in good standing in terms of sales tax, property tax, and all other taxes, fees, and monies due to the Borough.

COMPLIANCE WITH LAWS

The Contractor shall observe and abide by all applicable laws, regulations, ordinances and other rules of the State of Alaska and/or any political subdivisions thereof, or any other duly constituted public authority wherein work is done or services performed, and further agrees to indemnify and save the Borough harmless from any and all liability or penalty which may be imposed or asserted by reason of the Contractor's failure or alleged failure to observe and abide thereby.

SELECTION CRITERIA

Responsive proposals to this RFP will be reviewed by a Proposal Review Team (PRT) appointed by the Borough Manager. The Borough Manager, at his discretion, may replace members of the PRT at any time. The top-ranked respondents may be short-listed. The PRT may, at its discretion, decide to interview the short-listed firms. The PRT will present its rankings of the respondents to the Borough Manager for consideration. After reviewing the PRT's recommendations, the Borough's financial resources, and following a 5-day protest period, the Borough Manager will present a recommendation to the Borough Assembly for its consideration. The goal is to award the contract to the Proposer that best meets the selection criteria set out in this RFP. Final action will be solely at the discretion of the Borough Assembly.

The selection will be made on the basis of qualifications and price offered in accordance with the criteria listed in this RFP. The Borough reserves the right to cancel this procurement effort. The Borough will not reimburse respondents for any costs of preparation or submission of proposals.

All interested firms who plan to submit a proposal **must register with the Borough** by sending an email to the Procurement Officer stating the company name, address, telephone number, and fax number.

A confirming email will be sent within one working day of registration. Potential respondents who do not receive this confirmation should contact the Borough via phone to complete the registration process.

PROPOSAL SCORING

Each proposal will be initially rated independently by each member of the PRT. The PRT members will then meet to discuss the proposals and initial scores. PRT members may change their scores following the meeting of the PRT. Scores may be further modified as a result of oral interviews. The final score will be based on the average of all final scores by the individual members of the PRT. The Proposer whose proposal is scored the highest may be asked to either negotiate a final Agreement or, if required, clarify their current proposal into a best and final offer. If negotiations are not successful with the top rated Proposer, negotiations may commence with the next highest rated Proposer until an Agreement is reached, or the Borough, at its sole discretion, elects to cancel the solicitation. The Borough will rate all proposals according to the form and content submitted. The Borough reserves the right to award a contract solely on the written proposal or through negotiations. The Borough further reserves the right to reject any and all proposals submitted.

The total score of all criteria combined will dictate the ranking of offers. Each offer will be evaluated based on the criteria provided below. The maximum weight (score) for each criterion is also provided.

0.9 - 1.0	Outstanding
0.7 - 0.8	Excellent
0.5 - 0.6	Good
0.3 - 0.4	Fair
0.1 - 0.2	Poor
0.0	Unsatisfactory

Evaluators may investigate and discuss factual knowledge of Proposers' and proposed Subcontractors' prior work experience and performance, including projects referenced in proposal, available written evaluations, et cetera, and may contact listed references or other persons knowledgeable of a Proposer's and/or a Subcontractor's past performance. Factors such as overall experience relative to the proposed contract, quality of work, control of cost, and ability to meet schedules may be addressed.

ORAL INTERVIEWS

The Borough reserves the right to request oral interviews with the highest ranked/rated firms. The purpose of the interviews is to allow expansion upon the written responses. A second score sheet will be used to score those firms interviewed. The final selection will be based on the total of all PRT member scores achieved on the second rating. The same criteria and point ranges will be used during the second evaluation.

CONTRACT NEGOTIATIONS

If contract negotiations are unsuccessful with Proposer(s) selected for negotiation, the Borough may either cancel the solicitation or negotiate with other Proposers in the order of ranking. After completion of successful negotiations, a Notice of Award/Protest will be provided to all Proposers.

EVALUATION CRITERIA

1. FORM AND CONTENT

This criterion reflects the extent to which the proposal (1) is well organized (e.g., narrative and materials presented in response to this RFP submitted in the same order as requested),

(2) is void of material that is neither required nor desired (as addressed in “Proposal Content and Format” section above), (3) does not exceed the suggested maximum number of pages (as addressed in “Proposal Content and Format” section above), and (4) includes the requested copies of the proposal for Part One and Part Two.

2. FIRM QUALIFICATIONS

- A. List Project Manager and any other key supervisors anticipated to provide services called for in this RFP. Briefly describe their qualifications, experience, training, certifications or licenses related to these services.
- B. Describe how your firm will approach this contract if selected, how the job will be staffed, travel time policy (if relevant), resources, and structure on data reporting.
- C. Describe your understanding of the project and its objectives.
- D. Does your firm have any services that will be performed by a subcontractor(s)? If so, please list them and which services they will be performing and their relevant qualifications.

3. RELEVANT PROJECT EXPERIENCE

- A. Discuss past project experience similar to this project (including change orders, litigation and other claims, project completion in terms of schedule and budget, workmanship, and Owner satisfaction). List a minimum of three projects, for which your firm has performed these like services.
- B. Provide at least three Owner references including contact persons and current telephone numbers. These references will be asked about change orders, litigation and other claims, project completion in terms of schedule and budget, workmanship, and Owner satisfaction.

4. WORKLOAD AND RESOURCES

- A. Provide current and potential time commitments for the proposed Project Staff and a complete project schedule.
- B. Discuss the adequacy of support personnel, facilities and other resources necessary to provide their services as required.

NOTE: The PRT will not review Price Proposals until after Evaluation Criteria 1- 3 have been reviewed and scored.

5. PRICE

- A. In addition to a technical proposal, the prospective contractor shall prepare a detailed cost proposal for the work to be performed. The cost proposal shall itemize all items that will be charged, including travel charges that will be involved in the project and included in the bid amount. Costs shall be segregated to show staff hours, rates, and classifications, and administrative overhead.

The least-cost proposal will be awarded the maximum points. Higher cost proposals will receive a reduced award of points. The minimum score for the price criterion is zero points.

Proposer's Score = ([Maximum Points Available] X ([Lowest Price Received] / [Proposer's Price])

EXAMPLE: Price Receives 50 points.

Firm A proposes \$50,000; Firm B proposes \$60,000 and Firm C proposes \$70,000.

Firm A: $(50 \times (50,000 \div 50,000)) = 50$ points

Firm B: $(50 \times (50,000 \div 60,000)) = 41.667$ points

Firm C: $(50 \times (50,000 \div 70,000)) = 35.714$ point

	EVALUATION CRITERIA	POINTS	PRT SCORE	WEIGHTED SCORE
	Firm & Individual Qualifications, Experience, Workload and Resources, and Price: Evaluation will examine the Contractor's qualification, experience and resources in conducting the Project. The maximum total score is 100 points.			
1.	FORM AND CONTENT OF PROPOSAL: 5 points Whether the proposal is (1) well organized, (2) void of material that is neither required nor desired, (3) does not exceed the suggested maximum number of pages, and (4) includes the requested copies of the proposal for Part One and Part Two	5		
2.	FIRM QUALIFICATIONS : 16 points			
	a) Qualifications, experience, training, certifications and licenses for project manager and key supervisors anticipated to provide services called for under this RFP.	4		
	b) Approach to performing work called for under this RFP (how the job will be staffed, travel time policy [if relevant], resources, and structure on data reporting).	4		
	c) Respondent's understanding of the project and its objectives	4		
	d) Qualifications of subcontractors expected to be used on the project (if subcontractors are not contemplated this allocation of up to 5 points should be applied to a) through c) above)	4		

	EVALUATION CRITERIA	POINTS	PRT SCORE	WEIGHTED SCORE
2.	RELEVANT PROJECT EXPERIENCE: 20 points			
	a) Past project experience similar to this project.	5		
	b) Evaluation of comments by Owner references on similar projects regarding matters such as change order history, litigation and other claims, completion within schedule, workmanship, and general satisfaction.	15		
3.	WORKLOAD AND RESOURCES: 9 points			
	a) Proposed project schedule and ability to complete the project within that schedule given current and potential time commitments for the proposed project	4		
	b) Adequacy of support personnel, facilities and other resources necessary to provide their services as required	5		
4.	PRICE PROPOSAL: 50 points			

PROJECT OVERVIEW

PROJECT

The Ketchikan Gateway Borough (Borough) is soliciting sealed Proposals from qualified General Contractors licensed and bonded in the State of Alaska to design and construct or remodel various components at the Ketchikan International Airport.

LOCAL PREFERENCE DOES NOT APPLY TO THIS PROJECT

PROJECT SITE

The Ketchikan International Airport is located on Gravina Island and is accessed by ferry that operates from approximately 6:00 a.m. to 9:30 p.m. The contractor may also make arrangements to access a barge landing, if available, located on Airport property. The Airport property is owned by the State of Alaska. The Airport Terminal Building is owned and operated by the Ketchikan Gateway Borough. TASKS outside of the Terminal building (TASKS B & E) are controlled and/or operated by the Borough.

PROJECT SCHEDULE

There will be a Mandatory Pre-Proposal Conference and site visit. A representative of each respondent must attend a Pre-Proposal Conference and site visit. Each Pre-Proposal Conference and site visit will be scheduled on a one on one basis with the respondent and Borough staff. To set up a meeting, please contact Amy Briggs at (907) 228-6637 or amyb@kqbak.us Each respondent must attend a Pre-Proposal Conference and site visit between July 14 and July 29, 2011, to qualify for a proposal submission. All questions shall be in writing and emailed to Amy Briggs at the above email address. To ensure that all respondents are treated equally, no questions will be answered during the individual Pre-Proposal Conference and site visit or over the phone.

- Request for Proposals Issued: July 15, 2011
- Mandatory Pre-Proposal conference/site visit (by appointment) 7/18-29/2011
- Deadline for questions, objections, or protests relating to defects, errors, omissions regarding the project or this RFP Noon/ August 5, 2011
- Proposals Due: 3:00/August 12, 2011
- Proposal Review Meeting: August 17, 2011
- Interviews (If held): August 26, 2011
- Notice of Intent to Award: August 26, 2011
- Deadline for Appeal of Proposed Award: Noon/September 2, 2011
- Approval of Contract Award by Assembly: September 19, 2011

Contractor shall have **180 calendar days** to complete all of the TASKS. Contractor shall submit a detailed schedule with progress payments shown. The schedule should identify all TASKS. A separate schedule is not required for each component of the TASKS.

SCOPE OF WORK

The Ketchikan Gateway Borough is soliciting sealed Proposals from qualified General Contractors licensed and bonded in the State of Alaska to design and to construct or remodel

various components (TASKS) at the Ketchikan International Airport. The selected contractor is expected to complete the TASKS with a finished product providing functional facilities and improvements meeting or exceeding industry standards. This is a Design/Build Project. The Borough is providing some “or equal” products and specific requirement for such items as Portland Cement Concrete [PCC], steel, galvanizing and structural wood grades. Where applicable, all materials and workmanship shall conform to the “STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES STANDARD SPECIFICATIONS for Highway Construction, 2004” [ADOT]. All proposed materials and finishes must be submitted for approval for each component of the TASKS.

The Proposal must contain preliminary level detail of the respondent’s proposed design and method of construction, including specific equipment and materials to be utilized to complete each component of the TASKS. This narrative shall be separated by each component of the TASKS.

The successful respondent must have a current Alaska Business License and a General Contractors License. A firm or person Registered as an Architect or Engineer in the State of Alaska shall perform all design work requiring an Architect or Engineer seal, and such firm or person shall also have a current Alaska Business License.

Proposers are advised that at no time may the operation of flights be delayed or interrupted¹. The contractor may be required to suspend work on certain TASKS while aircraft are on the ground, or at times within an hour of flight arrival or departure. In addition, operations of FAA Part 135 and General Aviation flights require visual ability from the 5th floor (FAA Operations). Therefore, windows cannot be blocked and the contractor must work closely with the on duty FAA personnel when changing out sash and working above the windows in this area. Work may be performed during normal Terminal hours, which vary based on seasonal flight schedules. The normal schedule has the Airport ferry running from approximately 6:00 a.m. to 9:30 p.m. Work outside of the Terminal hours will require cost reimbursement to the Borough for services such as ferry standby and security.

Contractor is required to provide adequate augmented heat in areas where heat loss is expected during renovation.

¹ Only FAA Part 121 flights are affected (such as those operated by Alaska Airlines) and operating through the Ketchikan International Airport Terminal Building.

FOLLOWING IS A LIST OF COMPONENTS OF THE TASKS CONSIDERED THE SCOPE OF WORK:

- A.** Replacement of the tower south and east windows and wall siding system, and replacement of the roof parapet ridge cap system atop the tower as further described below.
- B.** Refurbish the ADA passenger ramp located between the terminal roadway and the tollbooth as further described below.
- C.** Replacement of the two terminal revolving entry doors as further described below.
- D.** Refurbish the Borough portion of the aircraft access bridge as further described below.
- E.** Construct a gated employee access to bypass the tollbooth as further described below.

1. All employees performing work within parts of or on the Terminal Building are required to be “badged” under the TSA Security protocol. The Borough will provide the initial badging at no cost to the contractor. Contractor shall have an on-site supervisor at all times work is being performed with the authority to “speak for the firm.”

2. The contractor shall pay for all transportation of personnel, materials, equipment and vehicles on the Airport Ferry. Discounted monthly passes are available.

3. Contractor shall provide safe and adequate access for all vehicles, passengers and employees in work areas requiring disruption of existing facility. All detours and temporary access routes and methods are subject to Borough approval. Such temporary measures shall be submitted for approval at least 15 days prior to implementation. Borough approval or request for modifications will be provided within 10 days of submission.

TASKS specifically requiring approval are: B, C, D and E.

4. When work is being performed on TASK A, the Airport Manager shall also be advised of any activities, which may impact the FAA operation. Any specific detailed items, which may affect the timing or method of construction of TASK A, shall become a provision of the Construction Contract.

5. Shop drawing quality plans are all that will be required for submittal for approval. All materials shall be labeled as to their respective quality, composition, finish, strength, etc. as appropriate. Any structural component, such as TASK B shall be designed and/or reviewed and sealed by an Engineer Registered in the State of Alaska.

4. Copies of plans shall be submitted for each TASK. Plans will be reviewed within 30 days of receipt. Two marked-up copies will be returned to the contractor. It is suggested that the contractor submit preliminary drawings before the 50% stage. The contractor is encouraged to submit specific materials and operating systems as soon as possible for approval prior to plan submittal. Examples are items required for TASKS A and C.

6. The Ketchikan International Airport Manager will designate an on-site exclusive staging area which shall be security enclosed by the contractor.

7. The Borough will submit TASK C for approval by the State Fire Marshal after a 95% review approval.

8. Request for Payment(s)

Each TASK shall have a separate Request for Payment, with the following limits:

- A. Design. Maximum of ten percent [10%] of the TASK Bid Amount
- B. Stored Materials. Actual Invoiced material and freight (FOB Ketchikan)
- C. Progress Payments. Invoice accepted on a monthly basis.
- D. Retainage.
 - 1. Design complete and approved. None
 - 2. Materials in Ketchikan. None
 - 3. 25% complete. None
 - 4. 50% complete. None
 - 5. 75% complete. [Minus 1. & 2.] Ten percent [10%]¹
 - 6. 90% complete. [Minus 1. & 2.] Ten percent [10%]¹
 - 7. 100% complete. None²

¹ Retainage may be reduced or zeroed if the TASK is near functional and appears to have minimal punch list items.

² 100% includes all operation manuals, as-built drawings and warranties, as appropriate for each TASK.

TASK A: REPLACEMENT OF THE TOWER SOUTH AND EAST WINDOWS AND WALL SIDING SYSTEM, AND REPLACEMENT OF THE ROOF PARAPET RIDGE CAP SYSTEM ATOP THE TOWER.

Coordination with the FAA staff is an essential component of this TASK. There will be noise and accommodation issues to resolve, especially during multiple flight operations. At any time, if an FAA employee asks that the construction activity be suspended, the contractor shall as soon as safe and practical, cease the activity until it is advised that such work can continue. Any and all such requests shall be reported to the Borough as soon as practical, citing the name(s) of the person requesting the stoppage, and if possible, the reason why. If such suspensions of work result in a measureable delay in construction, the contractor may submit a Change Order requesting additional compensation. Such Change Order shall be detailed to the extent that dates and times are substantiated and such delay(s) have extended the TASK completion schedule by a stated percentage.

The walls are approximately 40' and 47' x 20' high, including glazing. There are numerous bonding/grounding cables belonging to the FAA. The contractor must work closely with the FAA to insure that the effectiveness and continuity of these cables is not compromised.

An example of approvable siding material/method(s) is to install Dryvit® or equal, or Varco Pruden ThermalClad 22 gauge TuffWall® or equal.

The existing sandwich panels are to be removed and replaced with a panel with an interior backing and rigid foam core supplies by the Borough.

The fixed and operating sash glazing shall be completely replaced with sash supplied by the Borough. (*This following is the proposed material supplied by the Borough for glazing: Milgard® thermally improved aluminum windows with Stainless Steel hardware system, or equal. Glazing shall be listed by The National Fenestration Rating Council (NFRC), low-e, insulated double pane (minimum 1/2" space), with a maximum U factor of 0.35.*)

The new 22 gauge minimum cap flashing (contractor supplied) shall extend at least 2" below the PCC roof edge, unless the designed siding provides otherwise.

TASK B: ADA PASSENGER RAMP REPLACEMENT LOCATED BETWEEN THE TERMINAL ROADWAY AND THE TOLLBOOTH

The existing ramp was incorrectly constructed and remedial work was inadequate and performed with extremely poor workmanship. The existing ramp does meet ADA Standards; unfortunately, the needs of other passengers were not considered, creating a gridlock of

congestion when carts with fish boxes and passengers with roll bags are also trying to use the ramp.

The proposed modification is to modify the existing ramps from the south (terminal side) retaining wall and construct new ramps, which will each be 7' wide, providing a minimum 3' clear between hand rails and columns. The roofs will be extended north and west, and the entire area will be glazed to minimize winter impacts. The roof extensions and support structure shall match the existing roofing and support members; i.e.: same gauge corrugated metal roofing and HDG structural steel. Glazing shall be 3/8" UV resistant clear polycarbonate (Lexan or equal) with a framing pattern reflecting at a minimum a nominal 4'X4' pattern (not including closure sections).

Contractor shall construct a paved temporary ramp from the tollbooth along the south edge of the vehicle drive, and install a Jersey barrier type separation from the vehicle lane. A 6' wide crosswalk shall be painted between the top of the ramp and the terminal sidewalk.

The completed TASK will be in full compliance with ADA 28 CFR Part 36 (ADA Standards for Accessible Design). The responsibility for meeting this rests solely upon the Contractor. Any indication that full compliance is not possible shall be brought to the attention of the Borough in written detail prior to the Proposal opening.

TASK C: REPLACEMENT OF THE TWO TERMINAL REVOLVING ENTRY DOORS

The Contractor shall be responsible for the removal and proper disposal of the two existing revolving doors. Only one door at a time may be worked on so that passenger traffic and employee movement is kept as smooth as possible. Temporary Emergency Exits shall be designated by the Airport and routes to such Exits shall be kept clear by the contractor at all times.

During replacement, adequate tenting and temporary enclosures shall be maintained to prevent heat loss and the entry of excessive cold air.

The existing ceiling height is ten feet more or less (10' +/-). The finished ceiling between entry doors shall be a minimum of 8'. The flooring, ceiling and lighting system shall match the existing terminal systems as closely as possible. All remnants of the revolving door floor shall be removed, including the PCC surrounding the matting. Walls shall be 5/8" gypsum wall board (GWB), painted to match the existing terminal color(s).

Emergency pass doors and hardware shall match the existing terminal emergency doors.

The Borough will supply the Door system(s) which shall have a nominal opening of 5' as manufactured by NABCO® Entrances, Inc. Model GT 1175, Stanley Dura-Glide 5200, Horton ProSlider 2003T Automatic Telescoping Slider, or equal.

Glazing shall be clear tempered double thermal with a 1/2" space. Wall glazing shall be listed by The National Fenestration Rating Council (NFRC), low-e, insulated double pane (minimum 1/2" space), with a maximum U factor of 0.35.

A Berner® Maxair 2096E, or equal, warm air curtain shall be installed in each entry.

The Ketchikan International Airport staff shall install required signage.

TASK D: REFURBISH THE BOROUGH PORTION OF THE AIRCRAFT ACCESS BRIDGE

Work on the interior area will require constant communication with airport and Alaska Airlines staff. There will be times requiring closure of the bridge. At least a two day notice will be required for these actions. Under certain conditions it may not be possible to meet the contractor's schedule. These conditions should be discussed at the Pre-Proposal meeting.

The Borough's portion of the bridge is affixed, and is an extension of the terminal structure, with a footprint of approximately 400 square feet. The exterior of the structure is in near fatal disrepair, with vast areas of pitted rust in the underside structure. The contractor shall restore all metal to red-iron condition, replace deteriorated members that are beyond restoration, and apply a paint system meeting or exceeding ADOT 504-3.03 Painting.

All metal electrical conduits on the underside shall be replaced. The breaker box and breakers affixed to the support column shall be replaced.

The roof drain downspout shall be led to the side of the building and extended to grade with a splash block at the bottom. The piping shall be metal-clad Stainless Steel (SS) insulated with a minimum of 1 ½" thickness foam and heat traced (extended from the interior trace).

Replace all exterior wall panels with AEP® Span 22 Gauge Box Rib Wall with Galvalume® Plus finish, or equal. All panels shall be continuous, with no horizontal joints. Installation shall be in strict compliance with the manufacturer's specifications including fasteners and sealants. The existing cap flashing is in good condition and does not require replacement unless damaged by the contractor during siding installation. The flexible fabric connection between the fixed bridge and the Alaska Airlines bridge shall be replaced. All exterior fasteners not specified by the siding manufacturer shall be 316 SS. Closure/securing metal pieces shall be 316 SS.

The interior walls and ceiling shall be painted with two finish coats. There are areas requiring cleaning and priming before application of the finish. All carpeting shall be replaced with carpet tiles. Carpet (tiles) shall be equal to or better than the existing departure lounge carpet.

The roof drain piping located in the southwest corner of the bridge shall be re-insulated with a minimum 1 ½" foam and a metal clad system; and heat traced (extended along the exterior piping as specified above). The electrical connection shall be re-constructed to meet the National Electric Code. The heat trace shall have a box-contained switch with an "on" indicator light.

Gate C1 doors and Gate C2 door (#218) and jambs shall be painted with two coats. Replace the threshold at door # 218 with a non-skid coated Hot Dip Galvanized (HDG) steel or aluminum plate. Borough staff shall remove and replace the signage. Door #218 shall be access controlled and alarmed to signal non-authorized use. ***Details to be discussed at the Pre-Proposal meeting.***

Both the Borough and Alaska Airlines will approve finish colors and floor materials.

TASK E: CONSTRUCT A GATED EMPLOYEE ACCESS TO BYPASS THE TOLLBOOTH

The location of the entry door/gate is approximately 40' east of the tollbooth. The existing stairs and walkways to the generator are to be removed and replaced. All wood and timber shall be pressure treated and conform to ADOT Sections 713 & 714.

The walkway/stairs shall have a minimum clear width of 4', and the rise/run of the stairs shall be 7"/11". There shall be a minimum 4' landing at the top and bottom of the access way, and the maximum stair run shall be 15 risers. Intermediate landings shall be a minimum of 4' long. Precast pier/deck blocks are not acceptable.

Stair treads shall be Fibertred® as manufactured by:

Fibergrate Composite Structures Inc.

5151 Belt Line Road, Suite 700

Dallas, Texas [(800) 527-4043 - or equal.

The access door/gate shall be 3'0" x 5' 6", swing to the southeast, constructed of steel framed chain link fence with a proximity lock mechanism keyed to the Terminal system. The lock must be operable from both sides of the entry.

The area shall be illuminated with at least two pole mounted area fixtures with solar controlled activation. . Electrical service to the poles shall be buried. Power must be connected through the existing 4" conduit from the Electrical Room in the terminal.

Luminaires shall be LEDway Streetlight-Type III, or equal. Poles shall be Valmont Structures Round Tapered Steel Smooth DS 30, or equal.

SPECIFICATIONS

All materials and workmanship shall conform to the "STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES STANDARD SPECIFICATIONS for Highway Construction, 2004" (ADOT)

Available on line at:

http://www.dot.state.ak.us/stwddes/dcspsecs/pop_hwyspecs_english.shtml

Specific Sections (non-inclusive) Include:

- 501. Structural Concrete
- 501-1.02 Classification. Class A
- 503. Reinforcing Steel
- 504. Steel Structures
- 504-3.03 Painting
- 506. Timber Structures
- 513. Field Painting of Steel Structures
- 607. Fences
- 608. Sidewalks

Material Specifications:

- 708. Paints
- 710-2.03 Chain Link Fabric
- 710-2.05 Steel Fence Posts
- 713. Structural Timber

714. Preservatives
716. Structural Steel

Additional Specifications:

- A. All construction shall conform to the International Building Code (IBC) (2006 Edition) and the National Electrical Code (NFPA 70) (2008 Edition);
- B. B.KGB General Conditions are available on-line at <http://www.borough.ketchikan.ak.us/RFP/RFP.htm>
- C. All fasteners used on exterior components shall be either Type 316 stainless steel (SS) or hot dipped galvanized (HDG) conforming to ASTM specifications A-153 or AASHTO M 232;
- D. All steel components used on the exterior shall be HDG conforming to ASTM specifications A 123 or AASHTO M 111.

EXHIBITS

- A. Aerial Photo Location of TASKS
- B. Main Entrance Door sketch
- C. Baggage Entrance Door sketch
- D. South Tower Elevation
- E. East Tower Elevation
- F. Federal Energy Regulatory Commission [FERC] Regulations and Clauses

PROPOSAL CHECKLIST

This Proposal Checklist is a summary of the forms and materials required as part of your firm's proposal. Respondents are urged to thoroughly read the entire proposal. It may be helpful to use this checklist to help ensure compliance with the submission requirements.

Place a check mark (✓) in the box next to each qualification when completed.

PROCEDURAL QUALIFICATIONS

- Respondents must be registered (company name, address, telephone number, and fax number) with the Borough Procurement Officer as indicated in this solicitation.
- Proposals must be received in the Office of the Borough Clerk no later than the date and time indicated in solicitation.

FORM AND CONTENT OF PROPOSALS

- Proposals must be in a sealed envelope or box clearly marked with the name of the project on the outside of the envelope or box in order to be considered responsive.
- The proposal (exclusive of the price-proposal component) must be submitted.
- At least three printed copies of the proposal (exclusive of the price-proposal component) are requested for the convenience of the Borough (one of the copies should be suitable for copying, specifically it should not be bound and it should be printed on one side of 8.5-inch by 11-inch white paper).
- At least one copy of the complete proposal (exclusive of the price-proposal component) in electronic format (MS Word or text-searchable PDF-document on a CD) is requested for the convenience of the Borough.
- Respondents must list and acknowledge receipt of each Addendum on the Proposal Documentation form by signing in the space provided and listing the date that it was received.
- Respondents must fill out the Subcontractors List included in the Proposal Documentation indicating the name(s) of any anticipated subcontractors for the proposed project. Use multiple pages if necessary. For portions of the work where a subcontractor will be selected by competitive proposals at a later date enter the type of Work to be subcontracted followed by "To be Determined". For example: "Electrical – To Be Determined". **If the use of subcontractors is not anticipated, "N/A" or "NONE" is to be written on the form.**
- Should the proposer have any deviations, modifications or proposed alternatives to the proposal, they must be indicated on an Exception Summary included in the Proposal Documentation. **If there are no exceptions to the proposal or any of the proposals accompanying documents, "N/A" or "NONE" be written on the form.**
- The Proposal Documentation Forms must be signed by an individual authorized to bind the respondent. All proposers, other than individuals, must include evidence of

authorization to sign on behalf of the corporation, partnership, limited liability company, or other organization. Failure to provide evidence of authority to sign on behalf of the respondent will not be grounds for rejection if the Borough is able to confirm the authority of the signer to bind the respondent.

- The Price Proposal must be submitted in a separate sealed envelope marked as the price proposal component. The separate sealed and marked envelope containing the price proposal must be placed within the sealed envelope or box containing the proposal. Price proposals must be submitted on the forms supplied.
- One electronic copy (CD) of the Price Proposal is requested for the convenience of the Borough. If provided, the CD must be included in the separate sealed envelope marked as the price proposal component.
- If required by the RFP, Respondents must provide a properly executed Bid Bond (Bids or price proposals between \$25,000 and \$100,000 require a surety of 10% of the total bid or price proposal. Bids or price proposals greater than \$100,000 require a surety of \$10,000 plus 5% of the bid or price over \$100,000 (e.g., a \$110,000 bid or price proposal requires a surety of \$10,500)). Use the Bid Bond Form included in the Price Proposal Form package. If a Bid Bond is not necessary for this project, "N/A" or "NONE" is to be written on the form. If a bid bond is required, it must be included in the separate sealed envelope marked as the price proposal component.
- Proposals must respond directly to the evaluation criteria for this project as specified in the Select Criteria Section and must include the contents specified in the Proposal Content and Format section. (Note: The determination whether a proposal responds directly to the evaluation criteria for this project will not be made by the Borough Clerk or designee at the time of the opening of the proposals. Instead the Proposal Review Team or the Borough Manager will, during the proposal review process, determine whether each proposal responds directly to the evaluation criteria. Proposals that do not meet that requirement will be considered non-responsive.

Completion of this checklist does not guarantee that a proposal will be considered to be responsive. The checklist is provided strictly as a courtesy to respondents.

PROPOSAL DOCUMENTATION FORMS

GENERAL ACKNOWLEDGMENTS

AIRPORT IMPROVEMENT PROJECT

Award of Project. The Borough shall have the right to reject this proposal and such proposal shall remain open and may not be withdrawn for a period of sixty (60) days after the date prescribed for its closing.

Notice of Acceptance. Notice of acceptance and award of the project or requests for additional information may be addressed to the undersigned Respondent at the business address set forth in this proposal.

Minimum Standards. The required work and/or specifications attached herein shall be considered as the minimum standards acceptable to the Borough. Any deviations, modifications, or alternatives proposed shall be specified and clarified by the respondent on the provided form as an EXCEPTION SUMMARY. Insufficient information pertaining to exceptions shall be at the respondent’s risk and may result in rejection of the proposal.

Respondent certification.

By signature on this proposal documentation, the undersigned respondent certifies that:

- A. The respondent will comply will all insurance requirements in this RFP;
- B. The respondent will comply with all applicable local, state, and federal laws, including but not limited to, wage and hour laws and non-discrimination laws;
- C. The respondent will comply with all terms and conditions set out in this RFP;
- D. The respondent’s proposal was independently arrived at, without collusion, under penalty of perjury; and
- E. The proposal will remain open and valid for at least 60 days from the closing date of the RFP.

Receipt of Addenda. Receipt of the following Addenda to the RFP Documents is hereby acknowledged.

ADDENDUM NO.	DATE OF RECEIPT OF ADDENDUM	SIGNED ACKNOWLEDGMENT
1	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

(Note: Failure to acknowledge receipt of each addendum will be considered an irregularity and will result in rejection of the proposal.)

RESPONDENT:

By: _____

Title: _____

Alaska Business License No. _____

Company/Firm Name _____

Telephone _____

Fax No. _____

Mobile No. _____

Business Address _____

Email _____

Pursuant to and in compliance with the Request for Proposals, the undersigned respondent, being fully familiarized with all the terms of the specifications hereby proposes and agrees to deliver, within the time and in the manner stipulated in the proposal for the following:

AIRPORT IMPROVEMENT PROJECT

Signature of Individual Authorized to Bind the Respondent

Printed Name and Title of Individual Authorized to Bind the Respondent

Date

SUBCONTRACTOR LIST

SUBCONTRACTORS: The respondent may not subcontract greater than fifty percent of this project without prior written approval of the Borough. List all subcontractors who will be providing greater than 5 percent of the project work and an approximate percentage of their individual participation by discipline. ” If the use of subcontractors is not anticipated, “N/A” or “NONE” is to be written on the form. Use additional copies of this form as needed.

SUBCONTRACTORS:

Company/Firm Name _____

Estimated percentage of subcontractor’s participation by discipline _____

Telephone _____

Fax No. _____

Business Address _____

Company/Firm Name _____

Estimated percentage of subcontractor’s participation by discipline _____

Telephone _____

Fax No. _____

Business Address _____

Company/Firm Name _____

Estimated percentage of subcontractor’s participation by discipline _____

Telephone _____

Fax No. _____

Business Address _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS,

That we _____
(Proposer) as PRINCIPAL, and _____
(Bonding company) as SURETY, a corporation incorporated in the State of _____ and authorized to do business in the State of Alaska, are held and firmly bound unto the Ketchikan Gateway Borough, a municipal corporation, hereinafter called the BOROUGH, as Obligee, in the penal sum of _____ Dollars (\$ _____), for the payment of which sum in lawful money of the United States, well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

WHEREAS the PRINCIPAL has, by written proposal, submitted a proposal to the said BOROUGH on that certain contract for the performance of the work, services, and materials for which proposals are to be opened on _____, 2011, at _____m. for:

AIRPORT IMPROVEMENT PROJECT

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH THAT if the aforesaid PRINCIPAL shall not withdraw said proposal within the period specified therein after the opening of the same, or, if no period be specified, within sixty (60) days after said opening, and, if awarded the Contract, shall within the period specified therefore, or such additional time as is allowed by the BOROUGH, or, if no period be specified, within ten (10) days after the prescribed forms are presented to said PRINCIPAL for signature, enter into a written contract with the BOROUGH in the prescribed form, in accordance with the proposal as accepted, and delivers to the BOROUGH good and sufficient performance and payment bonds on the forms and as required to guarantee the faithful performance of the terms and conditions of the Contract, and the required certificates or policies of insurance, and other instruments as called for by the Contract Documents, then this obligation shall be null and void; otherwise, it shall be and remain in full force and effect.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this _____ day of _____, 2011.

PRINCIPAL

By: _____

Title: _____

ATTEST: (If Corporation)

By: _____

Title: _____

Corporate Seal

SURETY

By: _____

Title: _____

(Address)

Corporate Seal

ATTORNEY-IN-FACT ACKNOWLEDGMENT OF SURETY

STATE OF ALASKA)
) ss.
_____ JUDICIAL DISTRICT)

On this ____ day of _____, 2011, before me, _____, a notary public in and for said district and State personally appeared known to me to be the person whose name is subscribed to the within instrument as the attorney-in-fact of, _____, the corporation named as Surety in said instrument, and acknowledged to me that he subscribed the name of said corporation thereto as Surety, and his own name as attorney-in-fact.

(SEAL)

NOTARY PUBLIC FOR _____
My Commission Expires: _____

- NOTE:
- (a) Signature of those executing for Surety must be properly acknowledged.
 - (b) The Attorney-in-Fact must attach a certified copy of the Power of Attorney.

BOND/SURETY INSTRUCTIONS

1. This form shall be used whenever a bid bond is required.
2. The surety on the bond may be any corporation or partnership authorized to do business in Alaska as an insurer under AS 21.09. In lieu of furnishing a bid bond, the proposer may submit a certified check, cashier's check or money order payable to the Borough in the amount of the bid bond required.
3. The name, including full name and business or residence address of each individual party to the bond shall be inserted in the space provided therefore, and each party shall sign the bond with his usual signature on the line opposite the scroll seal.
4. If the principals are partners, their individual names shall appear in the space provided therefore, with the recital that they are partners composing a firm, naming it, and all members of the firm shall execute the bond as individuals.
5. If the principal or surety is a corporation, the name of the State in which incorporated shall be inserted in the space provided therefore, and said instrument shall be executed and attested under the corporate seal as indicated in the form. If the corporation has no corporate seal the fact shall be stated, in which case a scroll or adhesive seal shall appear following the corporate name.
6. The official character and authority of the person or persons executing the bond for the principal, if a corporation, shall be certified by the secretary or assistant secretary, according to the form herein provided. In lieu of such certificate there may be attached to the bond copies of so much of the records of the corporation as will show the official character and authority of the officer signing, duly certified by the secretary or assistant secretary, under the corporate seal, to be true copies.
7. The date of this bond must not be prior to the date of the instrument in connection with which it is given.
8. Individual Surety will not be accepted as bid security.

PRICE PROPOSAL FORM

AIRPORT IMPROVEMENT PROJECT

Contract Documents that are the basis for the proposal:

- 1. This RFP and any and all Addenda
- 2. Contract
- 3. Proposer's response to this RFP
- 4. Other
 - a. _____
 - b. _____

TASKS

A. REPLACEMENT OF THE TOWER SOUTH AND EAST WINDOWS AND WALL SIDING SYSTEM AND REPLACEMENT OF THE ROOF PARAPET RIDGE CAP SYSTEM ATOP THE TOWER.

_____ \$ _____
 Written Dollar Amount Figures

B. ADA PASSENGER RAMP REPLACEMENT LOCATED BETWEEN THE TERMINAL ROADWAY AND THE TOLLBOOTH.

_____ \$ _____
 Written Dollar Amount Figures

C. REPLACEMENT OF THE TWO TERMINAL REVOLVING ENTRY DOORS.

_____ \$ _____
 Written Dollar Amount Figures

D. EXTEND THE TERMINAL ENTRANCE COVERED WALKWAY.

_____ \$ _____
 Written Dollar Amount Figures

INDIVIDUAL ACKNOWLEDGMENT (If applicable)

STATE OF _____)
) ss.
_____ JUDICIAL DISTRICT)
COUNTY OF _____)

THIS IS TO CERTIFY that on this _____ day of _____, 2011, before me, the undersigned, a Notary Public in and for the State of _____, duly commissioned and sworn, personally appeared _____ to me known to be the person(s) described in and who executed the foregoing instrument, and acknowledged to me that he/she/they signed the same freely and voluntarily for the uses and purposes therein mentioned.

WITNESS my hand and official seal the day and year in this certificate above written.

(Seal)

NOTARY PUBLIC FOR _____
My Commission Expires: _____

