

REQUEST FOR PROPOSALS

PROFESSIONAL ARCHITECTURAL AND ENGINEERING DESIGN SERVICES FOR THE KETCHIKAN GATEWAY BOROUGH AQUATIC CENTER PROJECT

ADDENDUM No. 3

ADDENDUM DATE: February 25, 2010

This addendum forms a part of and modifies the RFP documents as noted below. Respondents must acknowledge receipt of this addendum in the space provided on the proposal form. Failure to do so will be considered an irregularity in the proposal and grounds for rejection.

The purpose of this addendum is to address changes to the RFP as a result of the February 17 and 23 pre-proposal conferences. Please be advised of the following modifications to the RFP:

1. The proposal due date has been extended to **2 p.m., March 4, 2010**. Please replace the selection schedule on page 9 of the RFP with the selection schedule below:

Proposals Due:	March 4, 2010
Proposal Review:	March 11, 2010
Interviews (If held):	March 17, 2010
Notice of Intent to Award:	March 18, 2010
Deadline for Appeal of Proposed Award:	April 2, 2010
Approval of Contract Award by Assembly:	April 5, 2010

2. A price proposal is not to be provided as part of this solicitation. Please delete all references to requirements for a price proposal on the following pages of the RFP:

- Page 11 (Section 6.3)
- Page 13 (Section 7.4)
- Page 14 (Section 7.4)
- Proposal Documentation Page 1 (Form and Content of Proposals)

3. Make the following changes to Section 3 - Scope of Work:

- a. Item 1, Page 4 - Geotechnical, civil, and structural engineering investigation - Add the following sentence: "Provide a complete civil site survey for this project."
- b. Item 9, Page 5 - Commissioning Plan and Administration - Add the following sentence: "The Commissioning Plan will include commissioning specification sections for each discipline but 3rd party commissioning agents are not required."

- c. Item 10, Page 5 - Evaluation of Bio fuel Boilers – Replace with the following:
“Evaluate alternative fuel heating systems, including bio-fuel boilers, as part of a LEED Best Practices approach to building sustainability”
- 4. The 15-page limit for proposal response to criteria does not include the cover, cover letter, or team member resumes. Cover letter is limited to 2 pages. Resumes are limited to 2 pages per project team member.
- 5. The notes from the two pre-proposal conferences are posted on the KGB website.

KETCHIKAN GATEWAY BOROUGH

By: Cynna Gubatayao

Cynna Gubatayao
Assistant Borough Manager