



# Ketchikan Gateway Borough

## Non-profit Relief and Recovery Grant Application - Round 2

### Section 1 - Applicant Information

<b>Non-profit name:</b>	Southeast Alaska Independent Living (SAIL)		
<b>Contact name:</b>	Melissa O'Bryan		
<b>Contact mailing address:</b>	2417 Tongass Avenue, Suite 222		
	City: Ketchikan	State: AK	Zip: 99901
<b>Contact phone number:</b>	(907)225-4735 or (907)617-1404		
<b>Contact email address:</b>	mobryan@sailinc.org		
<b>Physical address of non-profit:</b>	2417 Tongass Avenue, Suite 222		
	City: Ketchikan	State: AK	Zip: 99901
<b>Location of offices in Ketchikan:</b>	Plaza Mall, Suite 222		
<b>Number of staff in Ketchikan:</b>	6		
<b>IRS Taxpayer Identification Number (TIN):</b>	92-0144370		
<b>Total revenue as listed on the organization's most recent IRS tax filing:</b>	2,313,945.00		

**Check which type of IRS certification your non-profit holds:**

<input checked="" type="checkbox"/>	501(c)(3) Charitable Organization	
<input type="checkbox"/>	501(c)(4) Social Welfare	
<input type="checkbox"/>	501(k) Childcare organization	
<input type="checkbox"/>	Other (please specify)	<input style="width: 90%;" type="text"/>

( Faith-based non-profits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Non-profit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible (as per 13 CFR ) 120.110(k) in the Code of Federal Regulations. )

**Did your non-profit provide services to residents of the Ketchikan Gateway Borough in 2019?**  Yes  No

**Please describe the services provided in Ketchikan with specific information on the number of individuals served and the impact of your organization on the community:**

SAIL provides a wealth of services to seniors and people experiencing disabilities. In 2019 we served 427 consumers through our Ketchikan office. We offer information and referral sources, options counseling, paperwork assistance for various programs, peer support groups, employment supports, and veteran services. As the Aging and Disability Resource Center for SE Alaska, we are also responsible for screening eligibility for long term community supports as well for the Medicaid waiver process. We also offer disability awareness and etiquette trainings to the community at large and advocacy services. While we are not emergency services, many of the consumers we serve need help urgently connecting with other services and meeting basic safety needs. SAIL strives to meet every consumer where they are at and help them to overcome the barriers they are experiencing to personal independence.

### Section 2- Grant Request Information

**What is the grant amount you are requesting? (Maximum \$20,000)**

**The application period opens August 20, 2020 and closes September 21, 2020.**  
**Applications may be submitted by email to: mgroffice@kgbak.us or hand-delivered or mailed to:**  
**KGB Manager's Office, Suite 210, 1900 First Avenue, Ketchikan, AK 99901.**

Were the services provided by your non-profit organization impacted by the COVID-19 public health emergency and are you in need of economic assistance?

  
Yes  
No

Briefly describe how the non-profit's services have increased or been impacted by COVID-19 and how the funds will be utilized. Provide specific financial information about direct economic losses or costs incurred as a result of the pandemic. *Impacts may include, but are not limited to, loss of revenue due to mandatory shutdown measures, additional operating expenses due to providing additional COVID-19-related services, additional operating expenses of reopening and protecting staff and the public, including funds already spent for those purposes.*

We've seen a significant decrease in charitable donations that the SAIL Ketchikan office depends on for general operating expenses. In addition to donations, we also had to cancel our annual fundraising wildlife cruise and our annual auction event has been postponed. SAIL also offers vendor services (Employment Support and Home Accessibility Surveys) that generate income for the Ketchikan program. Both of these services had to be put on hold due to the pandemic. Despite these significant losses to our discretionary funding, we've seen a drastic increase in requests from the seniors and people with disabilities we serve. Although, we suspended in-person services and now communicate by phone, email, video calls, and mail, we are committed to continuing to meet the essential needs that SAIL provides for our communities most vulnerable residents. We've continued to deliver durable medical equipment from our loan closet and expanded our partnerships with other agencies to make sure consumers needs are being met during this pandemic.

Has your non-profit received supplemental funding as a result of the pandemic?

  
Yes  
No

*If yes, please explain how much was received and how it was utilized:*

Our organization, spanning and covering all of SE Alaska, received a total of \$392,696 in supplemental funding as a result of the pandemic. These funds were utilized for personnel, facilities, equipment, consumer service funds, training and other operating expenses.

Are any additional matching grant funds available as a result of this grant application?

  
Yes  
No

*If yes, please explain below:*

Has your organization received a Qualified Opinion on an audit or review?

  
Yes  
No

*If yes, please explain:*

**Final expenditures must be completed by December 30, 2020.  
Grant reports are due to the Borough by January 31, 2021.**

Applications may be amended before the deadline of September 21, 2020. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. If the demand for grants exceeds the Borough's available funds, the Borough reserves the right to adjust award amounts equally to stay within available funding. The grant funds received by a non-profit must be fully expended by December 30, 2020, after which grant recipients are required to submit a one-page narrative grant report to the Borough of how the funds were used, by a deadline of January 31, 2021.

### Section 3 - Sign and Certify

I certify that the non-profit listed herein has been negatively impacted by (check ALL that apply):

- the COVID-19 pandemic
- the State-mandated closure of certain organizations
- voluntary closure of the organization to promote social distancing
- decreased revenue due to the pandemic
- other actions taken to prevent the spread of the virus
- increased demand for services as a result of the pandemic

I understand that the application is public record. I further certify that I am: 1. a principal officer, general partner, or owner of the named organization 2. authorized to apply on the behalf of the organization and 3. all of the information provided herein is true and accurate. I understand that I may be required to return any grant funds awarded based on false or inaccurate information.

As an official signer of the application, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of December 31, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the Borough, if requested.

Signed: Sierra Jimenez Date: 9/21/2020

Printed Name: Sierra Jimenez Title: Assistant Director

**The application period opens August 20, 2020 and closes September 21, 2020.  
Applications may be submitted by email to: mgroffice@kgbak.us or hand-delivered or mailed to:  
KGB Manager's Office, Suite 210, 1900 First Avenue, Ketchikan, AK 99901.**