



KETCHIKAN GATEWAY BOROUGH

1900 FIRST AVENUE • KETCHIKAN, ALASKA 99901
PUBLIC WORKS DEPARTMENT, SUITE 219
907/228.6670 • fax 907/228.6684

Junk Vehicle Voucher Application

I am requesting a voucher for disposal of the vehicle listed below. **A copy of the title will be attached, if available. Otherwise, I understand that I am accepting responsibility for this vehicle.**

| Year | Make | Model | VIN# | Title <input type="checkbox"/> Yes <input type="checkbox"/> No |
|------|------|-------|------|--|
|------|------|-------|------|--|

In signing this application, I attest I have the legal right to have the above listed vehicle crushed. I agree to defend and indemnify the Ketchikan Gateway Borough and its agents, contractors, and employees against any claim by a third party that I do not have the right or authority to have the above listed vehicle crushed or otherwise disposed. I agree to remove all garbage from the vehicle and there will be no fluids leaking from the vehicle before delivering it, towing it or having it towed to the crushing facility.

Signature

Date

Printed Name

Phone Number

Mailing Address

Physical Address

This is to certify that on this ____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn, personally appeared _____ to me known to be the person(s) described in and who executed the foregoing instrument, and acknowledged to me that he/she/they signed the same freely and voluntarily for the uses and the purposes set therein mentioned.

Witness my hand and official seal the day and year in the certificate above written.

(Seal)

NOTARY PUBLIC FOR ALASKA

My Commission Expires: _____

KGB STAFF ONLY

Issued By

Date

Voucher Number



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What is the purpose of the Junk Vehicle Voucher Program?

Per Resolution 2894, the Public Works Department administers the Junk Vehicle Voucher Program, in order to assist Borough residents with the disposal of junk vehicles and enhance the appearance of the Borough.

How can I get rid of a junked vehicle?

Fill out the application on the back side of this form and have it notarized. A notary from the Ketchikan Gateway Borough can do this free of charge. If mailing the application, it **MUST BE NOTARIZED** prior to mailing.

Does the voucher cover all vehicles?

This Application does not cover recreational and commercial vehicles, residential mobile homes or trailered boats. Only domestic vehicles are covered under this program.

What documents do I need?

Identification is required. Listed below are acceptable forms of identification that must be attached to your completed application.

- Birth certificate
- Driver's license
- State issued identification
- Passport

What about towing it or contacting the State about ownership?

Our program only pays for the disposal of your vehicle. Any towing costs incurred are your responsibility. After the vehicle is delivered to the facility with the voucher, the Public Works Department will notify the State of Alaska that your vehicle no longer exists. At this point you will not need to do anything more.

Where are you located?

Our mailing/physical address is: 1900 First Avenue Suite 219, Ketchikan, AK 99901. You may hand deliver it to our office to expedite the process. Please allow up to ten (10) days to process your mailed application. Once a determination has been made on your application, the voucher and original documentation will be returned to you.

What else do I need to know?

All vehicles need to be free of garbage, litter or rubbish prior to delivery to the disposal location.